

## REPORTABLE OBSERVATIONS:



An employee should report any observation of persons, vehicles or property that causes a concern about potential injury or loss. This could include:

- An unusual and unexplained sight, sound or smell;
- Motor vehicle accidents and personal injury observed on private or public property;
- An act of suspected trespass upon company property;
- Damage to existing company fence lines or locked gates that breach perimeter security;
- Unauthorized access either by vehicles or persons on foot to any corporate property;
- Corporate property (goods) found in suspicious circumstances on private or public lands;
- Loitering on, or around, isolated corporate land holdings such as well heads and hydro towers;
- Unusual verbal or telephone inquiries relating to the operation of any industrial complex;
- Unauthorized use of cameras or surveying equipment adjacent to private property;
- Information received by any means that promotes civil unrest or calls for illegal demonstrations;
- Evidence of theft, vandalism or willful damage to any property and any observed criminal act against persons.

## HOW TO REPORT:



- If your employer does not have a security department, contact the police directly;
- When an obvious criminal activity is in progress, call police directly or alert company security to notify police;
- Suspicious persons or circumstances at your plant – notify plant security regarding on-site activities;
- If suspicious persons or circumstances are noticed off-site, identify the location and contact your plant's security officials. They will contact the security office at the appropriate company;
- Partner security services remain independent in action but will cooperate fully with police in handling inquiries.



*"... it is the speed and effectiveness of the response that will minimize the fallout and subsequent damage to the community."*

*William O'Brien, Chief of the Sarnia Police Service.*



*"This is an excellent example of the community and industry working together to improve safety and security."*

*Brian Hatfield, Administrator of CAER ([www.caer.ca](http://www.caer.ca)).*



*"Site Watch is another example of the formation of partnerships between our industrial stakeholders and the policing community. This collaboration enables us to work towards our common goal, ensuring the safety and security of industrial personnel, assets, and the surrounding communities."*

*Wade Lacroix  
Inspector, Lambton O.P.P.*

*For more information please contact:*

CAER

Suite 411 "H"  
St. Clair Corporate Centre  
265 N. Front Street  
Sarnia, ON N7T 7X1

Phone: 519-336-3656  
[www.caer.ca](http://www.caer.ca)



Maintaining the safety  
and security of our  
community requires each of  
us to be the "eyes and ears"  
of the police and other  
essential services.



## PARTNERSHIP OF POLICE AND INDUSTRY

Following the tragic events of Sept. 11, 2001 industries of Sarnia-Lambton met to review security measures at industrial sites. As a result of ongoing consultation, they have agreed to share site information and resources in a concerted effort to better safeguard our industries.

This group of security professionals called for the revitalization of the security sub-committee of the Chemical Valley Emergency Coordinating Organization (CVECO) and creation of a communications network for industry-wide alerts. An exciting result is the launch of a new program called Site Watch, believed to be the first program of its kind in North America. It is based on the popular residential Neighbourhood Watch program.

Site Watch represents a partnership of industry, the Sarnia Police Service and the Ontario Provincial Police in promoting the participation of companies and their employees in reporting suspicious or unsafe conditions.

*Each corporate partner signifies participation by posting Site Watch logos on their gates and along access roads. They will also display logos on fleet vehicles and utilize their own communication teams to make their employees aware of this new program and encourage employee participation.*

## GOOD NEIGHBOUR POLICY

"Whether any threat is caused by accident, misadventure or criminal behaviour, it is the speed and effectiveness of the response that will minimize the fallout and subsequent damage to the community," says William O'Brien, Chief of the Sarnia Police Service. "Early detection is the key to a positive resolution. The Site Watch program offers our communities added resources in our fight against property loss which will make a significant difference in the early detection of problems taking place in our Chemical Valley."

Site Watch advocates a good neighbour policy that recognizes the opportunity for employees of one company to observe and report on activities beyond their fence lines. It encourages employees at work or travelling through Sarnia-Lambton to report any circumstance that might result in harm or loss. In doing so, they are playing an important role in maintaining the safety and security of our community.

Site Watch is a loss prevention program that establishes a working partnership of the Sarnia Police Service, local OPP detachments and industry. The steering committee of Site Watch is the Security Committee, a sub-committee of CVECO that reports to the Community Awareness Emergency Response (CAER) board. Together with police, the committee is composed of security professionals within the petrochemical industry.

## COMMITMENT

The communications system of Site Watch includes an electronic network that involves all corporate partners who share responsibility for security in our community. The network will communicate alerts and exchange information of mutual benefit or concern.

The partner organizations agree to commit their own security service to take and disseminate reports affecting their corporate neighbours. Individual companies maintain their own security operations and, in handling suspicious circumstances, they may choose to use their own people to investigate. The decision to involve police officers depends on reported observations. A person observing a criminal act would call the police directly or route a request through corporate security. Other reported situations of lesser concern can be checked out by company security representatives rather than by immediately calling the police.

Each corporate partner signifies participation by posting Site Watch logos on their gates and along access roads. They will also display logos on fleet vehicles and utilize their own communication teams to make their employees aware of this new program and encourage employee participation.

*For more information on corporate participation, contact your local police or direct inquiries to the CAER Committee of Sarnia-Lambton ([www.caer.ca](http://www.caer.ca)).*